

**SAINT MARY'S COLLEGE HIGH SCHOOL
 MASTER PLAN PROCESS
 COMMUNITY PARTICIPATION RE-CAP
 OCTOBER 2005 THROUGH MAY 2006**

Saint Mary's College High School is grateful to her neighbors for their presence and participation in the community meetings held on campus during the fall, winter, and spring of 2005/2006. Summaries of the meetings and of the overall process can be found on the school web site in the Community Relations section. The summaries were prepared by MIG, Inc. of Berkeley, who provided professional facilitation services.

Saint Mary's participants included administrators, architects, landscape architects, attorney, Master Plan Committee members, and school staff members.

Below is a re-cap of community participation during the eight-month process.

Types of Meetings

- Four formal facilitated meetings were held on the school campus — October 19, 2005, November 9, 2005, February 1, 2006, and May 2, 2006.
- Three informal site-specific discussion groups followed in mid-May, also on campus, described as field trips to areas of campus affected by the Master Plan. Detailed information about each of the three sites had been presented at one or more of the four formal meetings. Sites and topics included 1) Posen Street landscaping plans; 2) Codornices Creek restoration plans by Urban Creeks Council, and discussions about traffic patterns around all sides of campus and possible additional Master Plan solutions; and 3) Sound wall proposal by Monterey neighbors along property line at the edge of the track and field.
- See MIG summaries on the school web site for details about all these meetings.

Participants Attending from the Neighborhood Community

*School's Master Neighbor Mailing List (277 neighbors, 23 merchants)**

<u>Street and Number of Households Invited</u> (by mail and noticed on school web site)		<u>Number of Households Attended One or More</u> <u>Community Meetings (Includes formal <i>and</i> also</u> <u>site-specific meetings)</u>
Acton	14	2
Albina	28	10
Beverly Place	20	0
Carlotta	7	0
Hopkins Court	21	3
Hopkins Street	16	0
Monterey	53	9
Ordway	59	3
Posen	38	7
Ventura	17	4
West Place	4	1
Merchants	<u>23</u>	<u>0</u>
Total Households	300	39

**School's neighbor list includes all those required by Albany (within 300 feet of campus), as well as some whose property is beyond 300 feet on area streets (e.g., lower end of Albina Avenue). With a few additions, such as all the area merchants in early 2005, it is the same list used consistently for neighbor mailings since about 1994.*

Attendance at Individual Meetings

October 19, 2005:	24 neighbors attended, representing 22 households.
November 9, 2005:	21 neighbors attended, representing 18 households.
February 1, 2006:	20 neighbors attended, representing 18 households.
May 2, 2006:	19 neighbors attended, representing 18 households.
Posen Site, 5/16/06:	9 neighbors attended (8 households). Discussion about Posen landscaping. 2 Posen neighbors (2 households) attended.
Albina Site, 5/17/06:	11 neighbors attended (10 households). Discussion about creek restoration and traffic patterns around all sides of the campus.
Monterey Site, 5/18/06:	9 neighbors attended (7 households). Discussion about sound wall proposed by some Monterey neighbors. 6 Monterey households attended of about 18 properties that would be affected by the wall. A survey of Monterey owners followed by mail. Survey results shown in MIG's June master summary report were those received in time to be included in the submission of that report to the Albany Planning & Zoning Commission for its June 13 th study session of Saint Mary's Master Plan.
<u>City Representatives:</u>	Six city personnel from Albany and Berkeley participated in the formal community meetings. Albany's Community Development Director and Berkeley's City Councilmember for the local district or his staff attended all four formal meetings.

Frequency of Attendance at Formal Facilitated Meetings

5 neighbors attended <i>all four</i> formal community meetings:	Ordway (1), Albina (1), Posen (1), Ventura (1), Monterey (1).
10 neighbors attended <i>three</i> formal community meetings:	Albina (4), Monterey (4), Hopkins Court (2).
7 neighbors attended <i>two</i> formal community meetings:	Albina (3), Posen (2), Ventura (1), Monterey (1).
18 neighbors attended <i>one</i> formal community meeting:	Albina (5), Posen (4), Ventura (2), West Place (1), Monterey (4), Hopkins Court (1), Acton (1).

= Total of **40** neighbors, representing a total of **35** households during the *formal* four-meeting process. (One member of a household may have attended four formal meetings, while the other member of the same household attended only one meeting.)

=**265** households attended no formal community meetings (includes merchants).

Other

Over the course of the eight months during which the facilitated and site-specific meeting process with the community took place, Saint Mary's architect and/or Director of Buildings & Grounds met with a number of individual neighbors to discuss issues very specific to these residents.

Opportunities for community participation by other means than attending meetings were offered to neighbors. Details can be found in each of the MIG meeting reports. All 300 households on the school's mailing list were offered participation in the creation of "**Guiding Principles**," through meeting attendance, by mail, fax, email, or phone. Creating the Guiding Principles was one of the primary objectives of the community process. **60** households of the **300** participated in drafting, refining, and finalizing the Guiding Principles.

Saint Mary's College High School extends our thanks to the neighborhood community for your participation.

